



# PRIVACY – POLICY

## General information

This privacy statement relates to the collection, use, storage and disclosure of personal information about you by The Swan River Rowing Club (SRRC).

This statement has been developed to ensure compliance with the National Privacy Principles under the Privacy Act 1988 (Cth) as amended by the Privacy Amendment (Private Sector) Act 2000 (Cth).

## Collection and use of information

SRRC collects personal information about you when you complete your Nomination for Membership Application Form and Rowing WA Membership Form that is required to process your application and administer your participation in activities organised by the Club and Rowing WA. The information collected will generally include your name and contact details. It may also include information about your age and medical history.

SRRC takes reasonable steps to ensure that your personal information is accurate, complete and current whenever collected or used. If the personal information held about you is inaccurate, incomplete or out of date please contact SRRC to update the records.

## Disclosure of information to third parties

SRRC will only disclose information about you when it is necessary for functions or activities or when you have otherwise consented to the disclosure. The Rowing WA Membership Form will be passed on to Rowing WA.

Other than the above, SRRC will not disclose your personal information without your consent unless disclosure is either necessary to prevent a threat to life or health, authorised or required by law, reasonably necessary to enforce the law or necessary to investigate a suspected unlawful activity.

## Access

SRRC will take all reasonable steps to ensure that the information you have given is protected from unauthorised access, modification or disclosure. SRRC will consent to any reasonable request by you to access the personal information we hold about you.

To access personal information about you or to obtain more information about the SRRC privacy statement, please contact the Secretary at Swan River Rowing Club, 2 The Esplanade, Canning Bridge, W.A. 6153 or mail: [secretary@srrc.org.au](mailto:secretary@srrc.org.au)